

Maureen C. Mannion

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Technical skills summary; PC & Mac

Expert:

Adobe Photoshop

Adobe InDesign (ACE certified)

Experienced:

Adobe Dreamweaver

Adobe Illustrator

Microsoft Office (Word, Power Point, Excel)

HTML coding

Some experience:

Adobe Flash

FileMaker Pro

Corel Painter

Corel Freehand

BEdit

QuarkXpress

Publisher

Personal skills

A self-starting team player; creative, artistic, multi-tasking, project-oriented, with strong interpersonal skills; an articulate communicator, reliable, helpful, dependable, committed, determined, who enjoys a challenge.

Work duties and experience

First American Home Buyers Protection Corporation: Designed, proofed and facilitated print and web pieces to Corporate standards; designed web pages and built HTML emails for nation-wide campaigns. Searched for and bought stock photos for print and web use.

CA Song Magazine: Co-designed magazine, including cover; designed ads.

Living Nutrition Magazine: Co-designed magazine, including cover; designed ads.

Sports Card Investor Magazine: Co-designed both print and web versions of magazine; managed print and web ads from conception to finish; restored damaged images.

Crafted logos for emerging businesses; helping them to define their image.

I enjoy print making and etching, have a knowledge of silk screening, and have worked as a photographer, film and digital, with black & white darkroom experience.

Work summary

2011-2013: Working as individual on flyers, posters, programs, book cover, art projects.

2006-2011: Marketing Assistant, Renewals division; **First American Home Buyers Protection Corporation**, Santa Rosa, CA.

2003-2005: Graphic Designer for **Living Nutrition Magazine**, Sebastopol, CA.

2002-2003: Graphic Designer at **CA Song Magazine**, currently in Los Angeles, CA.

2001-2003: Associate Editor & Creative Director at **Sports Card Investor Magazine**, Rohnert Park, CA.

1999-2007: Computer Lab Tech, CIS Department Computer Lab, SRJC, Santa Rosa, CA.

Education

BA in Theater Arts, Sonoma State University, Rohnert Park, CA.

Photoshop Certificate, Santa Rosa Junior College, Santa Rosa, CA.

7 years; graphics, art and computer courses, Santa Rosa Junior College, Santa Rosa, CA.